

ALBINISM FELLOWSHIP  
ANNUAL REPORT AND UNAUDITED FINANCIAL  
STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

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### Legal and Administrative Information

Trustees	Pinar Alparslan Erder Akeel Bari Joanne Bennett Rosaleen Dempsey Will Fellows – resigned 10 <sup>th</sup> July 2018 Daniel Hill Karina Lang Roselle Potts - chair Mark Sanderson Judith Spencer-Gregson - appointed 13 <sup>th</sup> January 2018 Kristina Benning Rose – appointed 28 <sup>th</sup> April 2018
Charity Number (Scotland)	009442
Principal address	PO Box 2535, Ilford, IG1 9NY
Bankers	Nat West, 120/122 High Street, Hornchurch, Essex RM12 4UL
Independent Examiner:	Patricia Nicholson, BA, FCA, CTA, DChA 30, Fitzwarren Gardens, London N19 3TP

## ALBINISM FELLOWSHIP

Trustees' report for the year ended 31 March 2018

The trustees present their report and accounts for the year ended 31 March 2018.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's [governing document], the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

### **Objectives and activities**

The charity's objects are to:

- Provide information about albinism.
- Raise positive awareness of the condition.
- Arrange opportunities for people to meet and for support.
- Encourage the sharing of experiences.

The services we offer include:

- Twice yearly magazine, Albinism Life.
- Website resource.
- Local support and events through Contact Persons.
- Telephone or email support on 01282 771900 or at [info@albinism.org.uk](mailto:info@albinism.org.uk)
- Conference every two years or so.

In shaping our objects for the year and planning our activities the trustees have considered the Charity commission guidance on public benefit.

### **Highlights of the year**

Our family conference in October 2017 was a wonderful gathering of our Albinism community. Members travelled from far and wide to join us in Derbyshire at the Hayes Conference Centre. Having celebrity photographer Rick Guidiotti as our keynote speaker meant we both had an inspiring session about Rick's work and lots of fabulous photos! We had an Adults with Albinism day on the day before the full conference started and this was a great success.

We also sent two of our Trustees, Rosie Dempsey and Daniel Hill to the European Day of Albinism Conference in Oslo on 7-11 March 2018. They took part in useful discussions with other European Albinism organisations and heard the latest scientific research from experts from all over Europe. Alongside this conference was the Young People's conference and we sent four young people including Trustee

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Trustees' report for the year ended 31 March 2018

Karina Lang to have fun and share experiences with a large group of young people. The majority of the costs for the Oslo events were funded by European grant money.

### **Achievements and performance**

#### Providing information and support

The publication of our new 'Understanding Albinism' booklet was finally published in March 2018 and launched at the Qualified Teachers of the Visually Impaired national conference where hundreds of copies were snapped up by QTVI's for the families they support. The booklet has encouraged new members to join and old members to renew.

The vast majority of enquiries to the Fellowship come via our website and Facebook pages. Trustee Daniel Hill is responsible for the important job of keeping our online presence up to date. The trustees have been working hard on a brand-new website which has taken longer than we hoped but will be launched during 2018.

All emails sent to the charity are channeled through our online OS Ticket system. In the last year we have dealt with 215 enquiries ranging from contacts from new families seeking advice, requests from the media, opportunities to link with other sight loss charities and information about new products and gadgets. These are dealt with primarily by trustee Rosie Dempsey and some shared across our other trustees.

We continue to receive a small amount of postal communication and trustee Akeel Bari does a good job of fielding messages left on our phone advice line.

At present we have 2134 followers on Facebook and 1019 followers on Twitter. We have 91 people subscribed to our video channel on YouTube. In total, our videos have had over 9 thousand views!

#### Raising positive awareness

We used the UN's International Albinism Day on 13th June 2017 as our main opportunity to promote positive awareness of albinism in the media. This year we decided to focus our attention on trying to get coverage in Scotland, Wales, Republic of Ireland and Northern Ireland. Several of our members volunteered to be featured; we are really grateful to Kathleen Simms and family in N. Ireland, Gillian Elliot and her daughter in Scotland, Neil Jones in Wales and Moti Romi in the Republic of Ireland.

We were delighted to have had positive awareness raising coverage in all the following outlets:

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Derry Journal newspaper article -full page article.  
Derry News newspaper article (including interview)  
BBC Radio Foyle live interview on 13 June.  
Shaun Doherty Show, Highland Radio, County Donegal.  
The Courier (Perth and Kinross edition) – story with photos.  
Stirling Observer newspaper. Story published on Gillian and family –  
BBC Wales – Good Evening Wales Radio Show on 13 June – live interview  
County Times newspaper – article with photo  
BBC Wales Online (news website) – including an interview with Chair of AF  
Article in 'Rare Revolution' magazine written by Andrew Bennett about Albinism and the work of Albinism Fellowship

Many thanks to Andrew Bennett of bennet words, a member, who volunteers his professional writing, P.R. and editorial services to the Fellowship.

### Arranging opportunities for people to meet

One of our key aims for the Fellowship is to run as many events as possible that allow people with albinism to meet face to face and share some fun, experiences and support. During 2017-2018 we had an under-fives event in London, a brand new and well attended event in Sheffield (run by members Alan and Helen Ward) , a third event in Glasgow, get togethers in Belfast and Derry/Londonderry and Dublin and a lovely Saturday pub lunch in Kent organised by member Nanette Grace. Our traditional London and Dublin BBQ's to celebrate Albinism Awareness Day were successful. Any members who would like to help organise an event in their local area please get touch!

We tried to organise our first teen activity residential this year but unfortunately did not attract enough young people and the event had to be cancelled causing a loss of our deposit which was disappointing.

We continue to share with our members details of other relevant events including those provided by Nystagmus Network and VICTA and working in partnership where possible.

### **Fundraising**

Our members continued to make great efforts in raising funds for us from running coffee mornings to running marathons and we are extremely grateful to all our members and supporters for every contribution, large and small. Almost all our funds went towards the cost of the conference; including providing bursaries to help towards the cost for eleven families who would not otherwise have been able to

attend. We now need to work hard to raise fund for our planned conference in October 2019.

### **Plans for the future**

This year we will be launching our new website. We plan to have a recruitment drive for new members and to seek grant funding for our next conference. We also want to produce some videos and work with other organisations to raise awareness of Albinism and the Albinism Fellowship so that we can reach as many families affected by Albinism as possible.

### **Financial review**

The charity's overall income for the year was £31,106 being a combination of donations and charitable activity income connected with participation in the bi annual conference. Our fundraising costs are minimal at £153 and our costs of charitable activities including the bi annual conference totaled £50,577. The net deficit for the year was £19,624 which was covered by raising funds in the prior year for the annual conference. Unrestricted reserves carried forward at 31 March 2018 were £2,877.

### **Reserves Policy**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

The charity holds a conference every two years and in the period leading up to the conference raises income to fund the conference and therefore the level of reserves in the year leading up to the conference are deliberately large as this is income earmarked to fund the conference as was the case at 31 March 2017.

### **Risk Management**

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

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Trustees' report for the year ended 31 March 2018

### **Structure, governance and management**

The charity was established as an unincorporated association by its constitution on 30 November 1978. The Charity was registered in Scotland on 6 October 1987 under number SC009443.

### **Message from our chair**

As Chair of the Trustee Board I want to extend a warm welcome to Judith Spencer-Gregson who was co-opted onto the Trustee Board in January 2018. She brings a wealth of experience as a Trustee for other charities and will be standing for election at the AGM.

I also want to thank Will Fellows for his long service as a hard -working trustee. He will be standing down as a Trustee in July 2018 and will be missed by all the Board.

We are also welcoming Kristina Venning-Rose as a co-opted Trustee. Kristina has a long history of involvement with the Fellowship and was a Trustee when she was in her 20's before taking a break. She brings her professional skills in film making and fundraising and it is lovely to have her back.

We are grateful to Daniel Hill, Rosie Dempsey, Jo Bennett, Roselle Potts, Akeel Bari, Karina Lang and Pinar Erder or their continued support as members of the trustee board and I am delighted that all are willing and able to stand for re-election as trustees at our AGM.

The trustees report was approved by the board of trustees on 15 September 2018.

Roselle Potts  
Chair of Trustees

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ALBINISM FELLOWSHIP**

I report on the accounts of the charity for the year ended 31 March 2018, which are set out on pages 8 to 14.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

. In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

(i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and

(ii) to prepare accounts which accord With the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;

have not been met or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. .

Patricia Nicholson BA, FCA, CTA, DChA  
Address: 30 Fitzwarren Gardens, London N19 3TP  
Date: September 2018

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING THE INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2018**

	Note	Unrestricted funds	Restricted funds	<b>Total 2018</b>	Total 2016
		£	£	£	£
<b>Income from:</b>					
Donations and legacies	3	14,707	-	<b>14,707</b>	16,781
Charitable activities	4	16,399	-	<b>16,399</b>	3,169
<b>Total income</b>		<u>31,106</u>	<u>-</u>	<u><b>31,106</b></u>	<u>19,950</u>
<b>Expenditure on</b>					
Raising funds		(460)	-	<b>(460)</b>	-
Charitable activities		(48,187)	(2,083)	<b>(50,270)</b>	(9,277)
<b>Total expenditure</b>		<u>(48,647)</u>	<u>(2,083)</u>	<u><b>(50,730)</b></u>	<u>(9,277)</u>
<b>Net (loss)/income for the year</b>		(17,541)	(2,083)	<b>(19,624)</b>	10,673
<b>Net movement in funds</b>					
Fund balances at 1 April 2017		(17,541)	(2,083)	<b>(19,624)</b>	10,673
		20,418	2,180	<b>22,598</b>	11,935
<b>Fund balances at 31 March 2018</b>		<u>2,877</u>	<u>97</u>	<u><b>2,974</b></u>	<u>22,598</u>

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 10 to 14 form part of these financial statements.

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**STATEMENT OF FINANCIAL POSITION  
as at 31 March 2018**

	Note	2018 £	2017 £
<b>Current Assets</b>			
Cash at bank and in hand		4,447	23,957
<b>Creditors:</b> amounts falling due within one year	9	<u>(1,473)</u>	<u>(822)</u>
Net current assets		2,974	23,135
<b>Creditors:</b> amounts falling due after more than one year		-	(537)
<b>Total net assets</b>		<u>2,974</u>	<u>22,598</u>
<b>The funds of the charity</b>			
<b>Unrestricted funds:</b> General fund	12	2,877	20,418
Restricted funds	11	97	2,180
<b>Total funds</b>		<u>2,974</u>	<u>22,598</u>

The financial statements were approved by the Board of Trustees on 15 September 2018 and signed on its behalf by:

Joanne Bennett  
Treasurer

Roselle Potts  
Chair

The notes on pages 10 to 14 form part of these financial statements.

## **1. Accounting Policies**

### Charity information

Albinism Fellowship is an unincorporated association established by its constitution on 30 November 1978. The Charity was registered in Scotland on 6 October 1987 under number SC009443.

### **1.1 Accounting convention**

The accounts have been prepared in accordance with the charity's [governing document], the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

### **1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

### **1.4 Incoming resources**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

### 1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Cost of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity.

### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

## 2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future.

## 3. Donations and legacies

	2018	2017
	£	£
Donations and gifts	13,130	14,949
Membership subscriptions	1,577	1,832
	<u>14,707</u>	<u>16,781</u>

#### 4. Charitable activities income

	2018	2017
	£	£
Conference income	16,399	989
Grant from Genetic disorders UK	-	2,180
	<u>16,399</u>	<u>3,169</u>
Analysis by fund		
Unrestricted funds	16,399	989
Restricted funds	-	2,180
	<u>16,399</u>	<u>3,169</u>

#### 5. Charitable activities expenditure

	Unrestricted funds	Restricted funds	Total 2018	Total 2017
	£	£	£	£
Conference costs	37,000	-	37,000	3,152
Booklet – Understanding Albinism	-	2,083	2,083	-
Magazine expenses	1,966	-	1,966	846
Regional events expenses	1,345	-	1,345	2,078
Attendance at conferences	2,221	-	2,221	122
Literature, website redesign, exhibition stands & merchandise	4,433	-	4,443	649
	<u>49,965</u>	<u>2,083</u>	<u>49,048</u>	<u>6,847</u>
Share of support costs (note 8)	941	-	941	1,069
Share of governance costs (note 8)	281	-	281	1,361
	<u>49,187</u>	<u>2,083</u>	<u>50,270</u>	<u>9,277</u>

#### 6. Staff costs

There were no employees during the year.

#### 7. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. Seven trustees were reimbursed a total of £5,142 for expenses incurred on behalf of the charity (2017: eight trustees were reimbursed a total of £3,122).

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018

**8. Support costs**

	Basis of allocation	Support costs £	Governance costs £	2018 £	2017 £
Insurance	Direct	284	-	<b>284</b>	280
Stationery & office costs	Direct	274	-	<b>274</b>	252
Telephone	Direct	382	-	<b>382</b>	278
Bank charges	Direct	1	-	<b>1</b>	216
Sundry expenses	Direct	-	-	-	43
	Governance				
Independent examination	Governance	-	-	-	822
Meeting expenses		-	281	<b>281</b>	539
		<u>941</u>	<u>281</u>	<u><b>1,222</b></u>	<u>2,430</u>
<b>Analysed between</b>					
Charitable activities		<u>941</u>	<u>281</u>	<u><b>1,222</b></u>	<u>2,430</u>

**9. Creditors – amounts falling due within one year**

	2018 £	2017 £
Accruals and creditors	<u><b>1,473</b></u>	<u>822</u>

**10. Creditors – amounts falling due after more than one year**

	2018 £	2017 £
Deferred income	<u>-</u>	<u>537</u>

**11. Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes

	At 1 April 2017 £	Incoming resources £	Resources expended £	At 31 March 2018 £
Grant from Genetic Disorders UK	<u>2,180</u>	<u>-</u>	<u>2,083</u>	<u><b>97</b></u>

**12. Analysis of net assets between funds at 31 March 2018**

	<b>2018</b>	2017
	£	£
Current assets	<b>4,350</b>	97
Current liabilities	<b>(1,473)</b>	-
	<u><b>2,877</b></u>	<u>97</u>

**13. Related party disclosures**

There were no disclosable related party transactions during the year (2017- none).

**14. Statement of financial activities including income and expenditure account for the year ended 31 March 2017**

	Unrestricted funds	Restricted funds	<b>Total 2017</b>
	£	£	£
<b>Income from:</b>			
Donations and legacies	16,781	-	<b>16,781</b>
Charitable activities	989	2,180	<b>3,169</b>
<b>Total income</b>	<u>17,770</u>	<u>2,180</u>	<u><b>19,950</b></u>
<b>Expenditure on</b>			
Charitable activities	(9,277)	-	<b>(9,277)</b>
<b>Net income for the year and movement in funds</b>	<u>8,493</u>	<u>2,180</u>	<u><b>10,673</b></u>
Fund balances at 1 April 2016	11,925	-	<b>11,925</b>
<b>Fund balances at 31 March 2017</b>	<u>20,418</u>	<u>2,180</u>	<u><b>22,598</b></u>